**Healthier Together Website**

**REQUEST FORM**

The Healthier Together Website request form is designed to capture information needed to update existing pages or create new one. It will help ensure that those making the request can collate the information in one form making it easier to extract the information needed to update or create web pages on the website and keep a log of request made. The form be an easier reference point to understand when and what changes were required.

**Date of request**:

**Who is requesting the change(s)**:

**When should the change(s) be completed**?

***(All requests may take up to 10 working days to complete unless specified.)***

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| Under which section(s) of the website should your page be? **please tick all sections that applies.** |
|  | **PAGES** |
|  | Pregnancy/New birth |
|  | Parent Carers |
|  | Professionals |
|  | Health for young people |

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| Choose a request below, then tick all you will provide for the webpage sections: |
|  | **Update an existing page:**  |  | **Create a new page**:  |
| Tick here |  **Choose webpage sections you will provide.** | **All information for amending the page must be added or embedded below.**  |
|  | Page Title  |  |
|  | Description/Blurb – include links |  |
|  | Photos – include description |  |
|  | Videos: share link |  |
|  | What should I do? RAG |  |
|  | How long with my child symptoms last? Include links if needed. |  |
|  | What can you do to help your child? |  |
|  | Where can I get help? Include links if needed. |  |
|  | **Other**: please specify |  |
|  | Should the parent survey be included on this page? |  |
|  | **Link**: Find local services |  |

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| **Approval Process** |
| **First Review feedback:**  |  |
| **Approved by:**  |  |
| **Date:** |  |
|  |
| **Second Review feedback** *if applicable:* |  |
| **Approved by:**  |  |
| **Date:**  |  |

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| **For Official Use Only:** Query Log:  |